

Session V: Programme Roles and Responsibilities

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Session objective



- To cover the roles of the various stakeholders in the TC programme
 - Permanent Missions
 - National Liaison Officers (NLO) and National Counterparts
 - Secretariat:
 - TC Department Programme Management Officer (PMO)
 - Technical Departments Technical Officers (TO)

TC programme stakeholders





TC programme stakeholders



permanent Missions

- Strategic partners in TC programme
- Provide guidance to TC programme through GC resolutions, Board decisions
- Facilitate dialogue with key players and counterparts at national level
 - Communication and coordination
- Awareness raising

National Liaison Officer







Project counterpart

- Leadership in achieving project results
- Formulation of project concept
- Development of project document
- Interaction with stakeholders, partners and project team (project formulation, implementation, monitoring & evaluation and reporting)
- Overall project management of at national level

Department of Technical Cooperation





Programme Management Officer (PMO)



- Staff member from TC Department
- Responsible for managing TC programme in one or more countries of that region.
- May manage regional and/or interregional projects



Core functions of the PMO

- Interlocutor & interface with NLO and project counterparts
- Advises on CPF process, coordinates IAEA input & feedback
- Fosters networks and partnerships with national institutions and UN development agencies
- Assists in formulating country TC programmes, based on Member State's plans
- Manages delivery of IAEA inputs under approved TC projects, based on agreed project work plans; ensures that TCF resources produce expected results



Technical Officer

- Determines technical integrity
- Is actively involved
 - -Reviews concepts, designs, implementation
 - -Helps develop work plans
 - Monitors progress
 - Ensures implementation: interacts with project counterparts & MSs, provides technical advice



Technical Officer

- Technical support to projects through TC
 programme
- Expert missions, training courses
 - Defines terms of reference / prospectus
 - Identifies & prepares experts
 - Prepares material (e.g. training)
 - Helps select participants (for training)
 - Reviews & assists with technical reports
- Fellowships: evaluates applications, identifies host institutions, develops training programmes,
- Specifies equipment needed

Communication is key!



Permanent Missions

National Liaison Officer (NLO)



PMO/TO (Secretariat)





Technical Cooperation Programme

Technical cooperation: delivering results for peace & development