IAEA Conferences
Frequently Asked Questions (FAQs)

Does a registration fee apply to attend an IAEA conference?

No registration fee is applicable.

Which criteria should I fulfil to be registered as a participant in an IAEA conference?

All persons must be designated by an IAEA Member State or should be a member of an organization that has been invited to attend.

Where can I find the contact details of my IAEA Member State or how can I find out which International Organizations have been invited to attend?

The conference web page will include a complete list of invited Member States, Entities and Organizations. Additionally, when applying through the InTouch+ Platform (further instructions detailed below), your authority approver will be automatically linked to your registration.

How do I register to be a conference participant?

Login to the InTouch+ Platform and complete your basic profile. Participants with an existing NUCLEUS account can sign in here with their username and password. Participants without an existing NUCLEUS account can register here.

Once you have completed your basic profile, search for the relevant event under the "My Eligible Events" tab. Select the Member State or invited organization you want to represent from the drop-down menu entitled 'Designating Authority' (if an invited organization is not listed, please contact Conference.Contact-Point@iaea.org). Follow the on-screen instructions to submit your application.

Please note: There is no deadline for just participating. Deadlines only apply should you wish to submit a paper or request financial assistance.

How do I register to be a conference participant and submit a paper?

Check the submission deadline for the submission of papers under Key Dates and Deadlines on the conference web page, then proceed to submit your paper through the IAEA-INDICO platform following the instructions detailed in the conference announcement. Once submitted you will be provided with a three-digit identification number.

Next you should submit your registration through the InTouch+ Platform following the above application process. Where prompted confirm you will be submitting a paper and insert your three-digit identification number, continue to follow the on-screen instructions to submit your application.

How do I register to be an IAEA conference participant and apply for financial assistance?

Check the submission deadlines to apply for financial assistance.

When following the above application process using the InTouch+ Platform, where prompted confirm you wish to apply for financial assistance and follow the on-screen instructions to submit your application.

Please note: Applications for financial assistance are not possible for virtual conferences.

How is my application processed once submitted?

Once submitted through the InTouch+ Platform, your application will be transmitted automatically to the required authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority). If approved the application will automatically be sent to the IAEA.

How will I know if my application has been approved?

You will receive a notification through the InTouch+ Platform confirming your application was successful. Should the approver need more information to approve the application or should the application be rejected you will also receive a notification.

Where can I obtain further help and instructions on using the InTouch+ Platform?

Please refer to the InTouch+ Help page. Any other issues or queries related to InTouch+ can be sent by e-mail to InTouchPlus.Contact-Point@iaea.org.