



# **Technical Meeting on Experience in the Development of Leadership and Safety Culture Programmes in Member States**

**IAEA Headquarters  
Vienna, Austria**

**21–25 August 2023**

**Ref. No.: EVT2204630**

## **Information Sheet**

### **Introduction**

Fundamental Safety Principles, IAEA Safety Standards Series No. SF-1, Principle 3: Leadership and management for safety states “Effective leadership and management for safety must be established and sustained in organizations concerned with, and facilities and activities that give rise to, radiation risks.”

Leadership and Management for Safety, IAEA Safety Standards Series No. GSR Part establishes requirements for leadership, management, and culture for safety based on the interrelated concepts of all three elements.

Leadership, Management and Culture for Safety are key factors contributing to operational safety and to safety in pre-operational phases. The understanding and capability to implement leadership, management and culture for safety programmes are crucial for Member States operating different types of facilities or preparing for nuclear power programmes.

The leadership, management and culture for safety programmes and tools should be defined, established, maintained, and improved in all important organizations like operating organizations, regulatory bodies, nuclear energy programme implementing organization (NEPIO) and other organizations, using a graded approach.

## Objectives

The objective of the event is to provide a platform for Member States to exchange information on the state-of-the art knowledge and experience on leadership, management and safety culture programmes as well as challenges related to these programmes.

The meeting has the following primary objectives:

- To share lessons learned in development of leadership, management and culture for safety programmes for different types of facilities and activities
- To collect Member States' experience and information concerning regulation in the leadership, management and culture for safety area
- To discuss the leadership, management and culture for safety topics relevant to advanced evolutionary and innovative reactors including challenges.

## Target Audience

The event is targeted at professionals from different types of facilities and activities, e.g. staff members of operating organizations, regulatory bodies, vendors, design and engineering organizations, etc. with specialized knowledge of, or experience in, leadership, management and culture for safety area.

The event is, in principle, open to all officially designated persons. The IAEA, however, reserves the right to restrict participation due to limitations imposed by the available meeting facilities. It is, therefore, recommended that interested persons take the necessary steps for the official designation as early as possible.

To ensure maximum effectiveness in the exchange of information, participants should be actively involved in the subject of the event.

## Presentations

Participants of this Technical Meeting are expected to deliver an oral presentation supported by a MS PowerPoint presentation. The length of the presentation may vary from 15 – 30 minutes.

## Topics

The event will address recent experiences in Member States in specific areas related to the leadership, management and culture for safety programmes with a focus on safety considerations. Topics to be covered will include, but not be limited to:

- Development and implementation of programme for efficient leadership for safety

- Development and implementation of safety culture framework (model, programme)
- Development of regulation in the leadership, management and culture for safety area and related regulatory oversight
- Safety culture assessment
- Addressing leadership and safety culture programmes in management system
- Expected practise to address leadership, management and safety culture requirements in deployment of advanced evolutionary and innovative reactors including challenges.

## Key deadlines

**12 May 2023:** Submission of presentation topic via email to Scientific Secretary.

**31 May 2023:** Submission of the Participation Form (Form A) and Grant Application Form (Form C).

## Working Language(s)

English

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **31 May 2023**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **31 May 2023**.

## Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

# Organization

## Scientific Secretary

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## Administrative Secretary

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.